

# TUBAC FALL ARTS & CRAFTS FESTIVAL

## About the Event

Tubac Chamber of Commerce successfully produced a new **Fall Arts & Craft Festival** in November 2014 with over 100 artists and crafters from around the country and good, steady traffic throughout the 3 days. We have now made this event a permanent addition to our annual calendar of events and will take place November 3-5, 2017.

## Tubac Village

Located 45 miles south of Tucson, Tubac is an art colony filled with unique shops, galleries and artists' studios. The Tubac Chamber of Commerce, our volunteers, Tubac Village merchants and residents work together to create a welcoming atmosphere for our visiting artists. Local information will be in your move-in packet.

## Advertising

The Chamber will advertise in newspapers throughout the state, online calendars, our website and through social media, and run TV ads, radio spots, and display ads in Tucson and Phoenix area publications. An event program listing all artists will be available at the festival.

## Important Facts:

- Please read all three pages of the application, entry form and event rules.
- Make Checks or Money Order payable to **Tubac Chamber of Commerce**. You may also pay online via credit card go to <https://www.tubacaz.com/tubac-fall-arts-crafts-festival/>.
- Sales Tax: All participants must charge sales tax. The current rate is 6.6%. You can download the "Transaction Privilege Tax Application – Short Form #10759" from [www.azdor.gov](http://www.azdor.gov). License fee is \$12.
- Include a SASE for jury notification if you do not have an email address.
- **YOU MAY APPLY VIA ZAPPLICATION. Go to [Zapplication.org](http://Zapplication.org) and search for Tubac Fall Arts and Crafts Festival.**

## Artist' Benefits

- Volunteer Booth-sitters
- No commission charged. Vendors retain 100% of all sales
- Load-in guides/greeters
- Daily **Free Parking** for one vehicle per applicant (excluding RV camping in RV lot – call Chamber for reservations).

### IMPORTANT DATES:

**Application Deadline: July 14, 2017**

**Notification Date: July 28, 2017**

**Cancellation: Sept. 15, 2017**

**Check-in and set-up: Nov. 2, 2017**

**Festival Date: November 3–5, 2017**

**Questions?** Please contact the Tubac Chamber of Commerce by phone or email  
520 398 2704 ♦ [info@tubacaz.com](mailto:info@tubacaz.com) ♦ [www.tubacaz.com](http://www.tubacaz.com)

**FESTIVAL DATES: Nov. 3-5, 2017**

**Deadline: July 14, 2017**

**CATEGORIES**

- Ceramics
- Clothing
- Drawing/ Pastel
- Fiber (weaving, textiles)
- Furniture
- Glass
- Jewelry
- Leather
- Metal
- Mixed Media
- Music
- Painting (oil, acrylic, etc.)
- Photography
- Sculpture
- Watercolor
- Wood
- Other (description)

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<b>Name (Last)</b>		<b>(First)</b>	
<b>Business name</b>		<b>Collaborator Name</b>	
<b>Address</b>			
<b>City</b>	<b>State</b>	<b>Zip</b>	
<b>Daytime phone</b>		<b>Evening phone</b>	
<b>Email</b>		<b>Website</b>	
<b>Space Size</b>	<input type="checkbox"/> 10 x10 (\$295)	<input type="checkbox"/> 10 x20 (\$550)	<input type="checkbox"/> Corner add'l \$50
<b>Checklist</b>	<input type="checkbox"/> 4 images per medium (CD or jpeg by email info@tubacaz.com) <input type="checkbox"/> 1 image of stocked booth <input type="checkbox"/> Completed application (including reverse side) <input type="checkbox"/> Self-addressed, stamped envelope (if no email for notification) <input type="checkbox"/> \$35 nonrefundable application fee <input type="checkbox"/> Booth Fee <input type="checkbox"/> <b>CHECK HERE IF PAYING ONLINE WITH PAYPAL</b>		

**MAIL TO: Tubac Chamber of Commerce  
 PO Box 1866  
 Tubac, AZ 85646**

**Space Requests:** *The Tubac Chamber of Commerce will try to accommodate special requests, but is under no obligation to do so.*

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**AGREEMENT -- Be sure to read the "Rules" page! Thanks.**

I have read and agree to all conditions and rules outlined for Tubac Fall Arts and Crafts Festival 2017. **I understand that all work is to be designed and executed by me as the artist applicant and that no imported or manufactured work will be allowed.** I agree that images submitted are representative of the work to be sold. I release Tubac Chamber of Commerce (TCC), its Board of Directors, employees and agents, festival volunteers and contractors of all liability and responsibility for any injury, damage or loss sustained by exhibitors, guests or works of art before, during or after the Tubac Fall Arts and Crafts Festival 2017 or as a result of the display of my work, equipment or materials. I understand that images of me, my booth and/or my work may be used by TCC for promotional and publicity purposes. TCC makes no promises or guarantees regarding anticipated or actual sales. If weather, acts of God or other reasons beyond the control of TCC cause the event to be cancelled, participant fees will not be returned and TCC will not be held liable to exhibitors for failure of the event to take place. A completed application is a commitment to show. No refunds will be made after the Sept. 15, 2017 deadline.

I am willing to have my name and/or phone number given to customers attempting to locate me as an artist.

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

## Official Rules for Artists – 2017 Tubac Fall Arts and Crafts Festival

1. 2017 Tubac Fall Arts & Crafts Festival, the “Festival”, will be presented by the Tubac Chamber of Commerce, the “Chamber”, in Tubac, Arizona on **November 3, 4 & 5, 2017 from 10:00 am to 5:00 pm daily.**
2. Tubac Chamber of Commerce & Tubac Festival of the Arts, will hereinafter be referred to as: “Producer”
3. The Festival is juried. All artwork exhibited must be original art created and hand-produced by the artist. Reproductions of artwork are permitted if processed by the artist or under the artist’s supervision and clearly labeled as. Kit-produced items, manufactured objects are unacceptable. In the event an artist bring works that do not represent what was juried in, those items must be removed.
4. It is the sole obligation of the Producer to furnish an outdoor booth space. Exhibitors are required to provide their own display booth (tent), racks and tables in order to display their work in an outdoor environment. Tent, if desired, must be white. Booth assignments are made based on exhibit flow and artist requirements. The use of a location is restricted to the artist to whom it is assigned. All displays, merchandise and equipment must be contained within the assigned booth space.
5. Exhibitor shall be liable for delivery, handling, set-up and tear-down of their displays and materials. Tent weights are required. **Stakes may not be used.** There is no electricity and no generators are allowed.
6. Artist must be present at their booth for the entire Festival. Photo ID will be required at check-in. Exhibitor is allowed to have help in selling work, but may not employ sales agents in lieu of himself/herself at the Festival. If the artist is not present, the booth will be closed without refund.
7. Acceptance to this and prior Festivals, does not imply or promise acceptance to future Festivals.
8. All exhibitors must move their vehicles from the Festival site by 9:30 AM each day.
9. Parking is free for cars – one spot only; there is limited RV parking (dry camping) available by reservation to be made with Producer. No parking on streets during festival. All lots are operated by local nonprofit organizations.
10. Insurance: Exhibitor is responsible for obtaining insurance, if so desired. Producer assumes no risk or liability for loss, damage or injury to person or goods arising from participation in subject event.
11. All pertinent Fire Codes, laws, ordinances and regulations pertaining to health, fire prevention and public safety shall be strictly obeyed. Nothing shall be nailed, stapled, taped or otherwise fixed to any community or private property. Exhibitor will be required to have any and all business licenses, permits and requisite insurance that are needed for his/her operation.
12. Payment Terms: Applicants must submit a check, money order, or online payment via PayPal for the including non-refundable application fee, booth fee and corner fee (if requested). Applications received without full payment will not be considered. All payments will be processed upon receipt. Jury notification will be July 28, 2017. Non-accepted applicants will receive a 100% refund of booth fees with their jury notification.
13. Exhibitors agree to allow Producer to use their images and information for promotional purposes.
14. Cancellation Policy: Booth fees are refundable only if the Producer is notified of cancellation in writing by September 15, 2017.
15. Producer will not be liable for refunds or any other liabilities whatsoever for the failure to fulfill this contract due to acts of God, public enemy, strikes, statutes, ordinances or any legal authority, or any other cause beyond the Producer’s control. This Contract constitutes the entire contract between parties and no waivers, modifications or amendments shall be valid unless written upon or attached hereto and shall be approved in writing by the Producer.

# 2017 Tubac Fall Arts & Crafts Festival – Image Description

Types of images accepted: CD's or online submission (jpeg format)

**Please type or print**

Please label each image (e.g. image #1, image #2 etc.)

Please complete the following. Fill in below the description of item(s), construction and dimensions corresponding to each image #. Be very specific, as **what is not juried cannot be sold at the festival**. Please specify which parts are made by you and/or which parts are ready-made. The information on this page plus the four (4) images that you have submitted will be the only materials to which the jury will refer during the jury process.

## IMAGE # 1

Dimensions

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Process/Materials description

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(Please note any ready-made materials)

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## IMAGE # 2

Dimensions

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Process/Materials description

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(Please note any ready-made materials)

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## IMAGE # 3

Dimensions

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Process/Materials description

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(Please note any ready-made materials)

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## IMAGE # 4

Dimensions

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Process/Materials description

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(Please note any ready-made materials)

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**What percentage of your work is reproduction?** \_\_\_\_\_

**Please describe your work**

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**PLEASE INITIAL EACH LINE**

\_\_\_\_\_ THE WORK DESCRIBED IN THIS APPLICATION IS HANDMADE BY ME & I WILL BE PRESENT DURING THE FESTIVAL.

\_\_\_\_\_ I UNDERSTAND THAT IF I USE A CANOPY, IT MUST BE A WHITE CANOPY.

\_\_\_\_\_ I WILL NOT SELL OR EXHIBIT ANY PRE-MANUFACTURED GOODS IN MY BOOTH.

**Mail to Tubac Chamber, PO Box 1866, Tubac, AZ 85646**