



About the Event

60th Annual Tubac Festival of the Arts, held in the historic art colony of Tubac, is Arizona's longest running arts festival, drawing tens of thousands of visitors each year. The festival runs concurrent with Tucson's internationally renowned Gem & Mineral Show which brings visitors from around the World. Many Tucson visitors make both the Gem & Mineral show and the Festival of the Arts their destination.

Tubac Village

The Tubac Chamber of Commerce, our volunteers, Village merchants and residents work together to create a welcoming atmosphere for our visiting artists. Local information will be in your move-in packet.

Advertising

The Chamber advertises in newspapers throughout the state, runs TV ads, radio spots, online calendars, digital billboards, our website and through social media. An event program listing all artists will be available at the festival.

Important Facts:

- Please read all three pages of the application, entry form and event rules.
- Make Checks or Money payable to Tubac Chamber of Commerce. You may also pay online via PayPal.
- Sales Tax: All participants must charge sales tax. The current rate is 6.6%. You can download the "Transaction Privilege Tax Application – Short Form from the Arizona Department of Revenue, www.azdor.gov - <https://azdor.gov/forms/tpt-forms/tpt-ez-transaction-privilege-use-and-severance-tax-return> from www.azdor.gov. License fee is \$12.
- If no email address is provided, include a SASE for jury notification.

Vendor Benefits

- Volunteer Booth-sitters
- Free parking
- No commission charged. Vendors retain 100% of all sales
- Welcome Party
- Load-in guides/greeters

What they're saying about us:

"Very nice, always enjoy the show. Gets better every year. I love showing my work there"
"The finest juried (art/artisan) art festival....Seek no further!"

IMPORTANT DATES:

Application Deadline: October 15, 2018

Notification Date: Nov. 20, 2018

Cancellation: Dec. 14, 2018

Check-in and set-up: Feb 5, 2019

Festival Date: February 6–10, 2019

Questions? Please contact the Tubac Chamber of Commerce by phone or email
520 398 2704 ♦ artfestival@tubacaz.com ♦ www.tubacaz.com

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Official Rules for Packaged Product Vendors – 60th Annual Tubac Festival of the Arts

1. The 60th Annual Tubac Festival of the Arts, the “Festival”, will be presented by the Tubac Chamber of Commerce, the “Chamber”, in Tubac, Arizona on **February 6, 7, 8, 9 & 10, 2019 from 10:00 am to 5:00 pm daily.**
2. **The Festival is juried.** All items exhibited must be hand-produced by the vendor. Kit-produced items and manufactured objects are unacceptable. In the event a vendor brings works that do not represent what was juried in, those items must be removed.
3. **Vendor agrees** that, if accepted by the Chamber for the 60th Annual Tubac Festival of the Arts, the Chamber is under no obligation to rent booth space to the Vendor in future Festivals. Booth locations will be rented and assigned in accordance with the best interest of the Festival, which the Chamber at its sole discretion shall have the right to decide.
4. **Vendor agrees to occupy booth space as assigned, and to be opened and staffed during all regular festival hours.** In the event the Vendor shall not occupy or staff said space, then the Chamber is expressly authorized to occupy or cause said space to be occupied in such a manner as it may deem best for the interest of the Festival without any refunds or allowances whatsoever to the Vendor and without in any way releasing the Vendor from any liability thereunder. The Vendor also agrees not to sublet or apportion to anyone else said space. Vendor is allowed to have helpers assist in selling packaged products.
5. **It is the sole obligation of the Chamber to furnish an outdoor booth space.** There are no refunds, rain checks, or extended show dates due to inclement weather. The Chamber is not obligated to provide other services of any nature.
6. **Vendor shall be liable** for delivery, handling, erection and removal of his/her own displays and equipment. All displays, equipment, merchandise and supplies must be contained within the assigned booth space. Generators are not allowed.
7. **Insurance,** if desired by the Vendor, must be obtained by the Vendor at the Vendor’s own expense. The Chamber assumes no risk and, by acceptance of this agreement, the Vendor expressly releases the Chamber and all of its representatives of and from any and all liability for any damage, injury or loss to any person or goods which may arise from the rental and occupation of said booth space by the Vendor, and agrees to hold and save the Chamber and its representatives harmless of any loss or damage by reason thereof.
8. **The Chamber will not be liable** for refunds or any other liabilities whatsoever for the failure to fulfill this contract due to acts of God, public enemy, strikes, statutes, ordinances or any legal authority, or any other cause beyond the Chamber’s control.
9. **All pertinent Fire Codes, laws, ordinances and regulations** pertaining to health, fire prevention and public safety shall be strictly obeyed. Nothing shall be nailed, stapled, taped or otherwise fixed to any community or private property.
10. **Vendor will be required** to have any and all business licenses, permits and requisite insurance that are needed for his/her operation.
11. **Health Permits:** Packaged food vendors who provide food samples may be required to have a temporary food permit from the Santa Cruz County health department, (520) 375-7900. The permit fee is currently \$75.
12. **Payment Terms:** Applicants must submit a check or money order including the non-refundable \$35 application fee and the appropriate booth fees with their application/contract for booth space. Applications received without a check for application and booth fees will not be considered. Jury notification will be Nov. 20, 2018. Non-accepted applicants will receive a 100% refund of booth fees
13. **Cancellation Policy:** Booth fees are refundable if the Tubac Chamber of Commerce office is notified of cancellation **in writing by December 14, 2018.** Cancellations after December 14, 2018 will result in forfeiture of booth fees.
14. Vendors agree to obtain written permission from the Chamber prior to using the Tubac Chamber of Commerce logo, Tubac Village logo or any photos/art from the Tubac Chamber’s website in connection with their business.
15. Vendors agree to allow the Chamber to use their photos and application materials for promotional purposes.
16. **This Contract** constitutes the entire contract between parties and no waivers, modifications or amendments shall be valid unless written upon or attached hereto and shall be approved in writing by the Tubac Chamber of Commerce.

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TUBAC FESTIVAL OF THE ARTS

Application/Contract for Exhibit Space

**2019
PACKAGED**

Packaged Product Vendor Information *(Please type or print clearly)*

Vendor Name: _____

Business Name: _____

Mailing address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Cell: _____ Fax: _____

Email: _____ Website: _____

Description of products (please include list with prices): _____

Booth Space Order

Booth spaces are 10' x 10'. A limited number of double booth spaces are available. All tents and display equipment are the responsibility of Vendor. *(Mark your choice in the squares below and enter the dollar amount on the right.)*

Single booth 10' x 10' @ \$600 **OR** Double booth 10' x 20' @ \$1,125 Corner Add'l \$75

I am enclosing the Total Amount Due for the Booth Fee listed above..... \$ _____

I am enclosing the Non-Refundable \$35 Application Fee \$ _____

Total Amount Due for Application and Booth Fees Listed Above \$ _____

Application Checklist:

- Application Form (signed)
- \$35 non-refundable application fee
- Booth fee payable to Tubac Chamber of Commerce
- Product list with prices
- 1 labeled photo showing booth
- If no email, self-addressed, stamped envelope for jury notification.

Mail Application Materials To:
 Tubac Chamber of Commerce
 P.O. Box 1866
 Tubac, AZ 85646

Email: info@tubacaz.com
Website: www.tubacaz.com
Phone: 520.398.2704

PLEASE MAKE CHECK PAYABLE TO: Tubac Chamber of Commerce

(Please do not postdate check. Check will be deposited upon receipt.)

I hereby apply for booth space in the 56th Annual Tubac Festival of the Arts on **February 6-10, 2019**. I have read the rules governing the Tubac Festival of the Arts and agree to abide by these and all Festival rules.

I understand that there are no refunds, rain checks, or extended show dates due to inclement weather. I understand that there are **no refunds** for cancellations **after December 14, 2018**.

Applicant Signature: _____

Vendor Requests: The Tubac Chamber of Commerce will try to accommodate special requests, but is under no obligation to do so.

APPLICATION DEADLINE: POSTMARKED OCTOBER 15, 2018